review checklists

Personal Software Process for Engineers

# Design Review Checklist

| Program Name and Number: | | | | | |
| --- | --- | --- | --- | --- | --- |
| Purpose | To guide you in conducting an effective design review |  |  |  |  |
| General | * As you complete each review step, check off that item in the box to the right. * Complete the checklist for one program unit before you start to review the next. * **As you encounter issues whose resolution must be deferred, record them in the issue tracking log.** |  |  |  |  |
| Complete | Ensure that the requirements, specifications, and high-level design are completely covered by the design:   * All specified outputs are produced. * All needed inputs are furnished. * All required includes are stated. |  |  |  |  |
| State machine | Verify the state machine design:   * The structure has no hidden traps or loops. * It is complete; that is, all possible states have been identified. * It is orthogonal; that is, for every set of conditions, there is one and only one possible next state. * The transitions from each state are complete and orthogonal; that is, from every state, a unique next state is defined for every possible combination of state machine input values. |  |  |  |  |
| Logic | * Verify that program sequencing is proper:   - Stacks, lists, and so on are in the proper order.  - Recursion unwinds properly.   * Verify that all loops are properly initiated, incremented, and terminated. * **Use defined verification methods, such as execution tables, trace tables, or mathematical verification.** |  |  |  |  |
| Special cases | Check all special cases:   * Ensure proper operation with empty, full, minimum, maximum, negative, and zero value for all variables. * Protect against out-of-limits, overflow, and underflow conditions. * Ensure “impossible” conditions are absolutely impossible. * Handle all incorrect input conditions. |  |  |  |  |
| Functional use | * Verify that all functions, procedures, or objects are fully understood and properly used. * Verify that all externally referenced abstractions are precisely defined. |  |  |  |  |
| Names | * Verify that all special names and types are clear or specifically defined. * Verify that the scopes of all variables and parameters are self-evident or defined. * Verify that all named objects are used within their declared scopes. |  |  |  |  |
| Standards | Review the design for conformance to all applicable design standards. |  |  |  |  |

# C++ Code Review Checklist

| Program Name and Number: | | | | | |
| --- | --- | --- | --- | --- | --- |
| Purpose | To guide you in conducting an effective code review |  |  |  |  |
| General | * As you complete each review step, check off that item in the box to the right. * Complete the checklist for one program unit before you start to review the next. |  |  |  |  |
| Complete | Verify that the code covers all the design. |  |  |  |  |
| Includes | Verify that includes are complete. |  |  |  |  |
| Initialization | Check variable and parameter initialization   * at program initiation * at start of every loop * at function/procedure entry |  |  |  |  |
| Calls | Check function call formats:   * pointers * parameters * use of ‘&’ |  |  |  |  |
| Names | Check name spelling and use:   * Is it consistent? * Is it within declared scope? * Do all structures and classes use ‘.’ reference? |  |  |  |  |
| Strings | Check that all strings are   * identified by pointers * terminated in NULL |  |  |  |  |
| Pointers | Check that pointers are   * initialized NULL * only deleted after new * new pointers are always deleted after use |  |  |  |  |
| Output format | Check the output format:   * Line stepping is proper. * Spacing is proper. |  |  |  |  |
| {} pairs | Insure that the {} are proper and matched. |  |  |  |  |
| Logic operators | Verify the proper use of ==, =, ||, etc.  Check every logic function for proper (). |  |  |  |  |
| Line-by-line check | Check every line of code for   * instruction syntax * proper punctuation |  |  |  |  |
| Standards | Ensure that the code conforms to the coding standards. |  |  |  |  |
| File open and close | Verify that all files are   * properly declared * opened * closed |  |  |  |  |

Document Markings

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